FCS

Family Christian School

Middle School Handbook

2019-2020

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Dear Parents,

The middle school team would like to welcome you to the 2019-2020 school year. We are looking forward to a year of growth spiritually and academically. The middle school teachers are already in prayer over this year and each student. We are trusting that God has great plans for each student, and we look forward to being part of what God has in store for each student and family.

This handbook is meant to serve as a reference to some of the most important aspects of middle school. Your student will experience the expectations of several teachers, but some things stay the same across the board. You can use this handbook as a guide to refer to throughout the year.

We are also attaching this handbook to the Family Christian School website at www.familychristianschool.org under the middle school tab.

Thank you for allowing us to be part of your child's life during this very special time of growth in their lives.

In His Name,

Mr. Connatser, Mrs. Deal, Mrs. Mackey, Mrs. Tosspon

Communication

A successful student/parent/teacher relationship must include effective communication. Here's what you can expect from the middle school team each week:

Weekly Folders

Each week on Friday, a weekly folder will be sent home. In this folder will be the following items:

- ✓ tests, quizzes, and some homework papers: Please review the weekly paper with your child. Students should file papers in the appropriate notebook. ***All of these papers should be filed in the appropriate notebook for each class.***
- ✓ a list of missing homework will be provided by each teacher: Late work receives a 15% deduction for each academic school day that it is late. (High school credit classes deduct 25%.)
- ✓ notices about upcoming events

Please sign and return the folder by the following Monday. Students in grades 7/8 will receive a quiz grade for the returned and signed folder. Students in 5/6 will receive a homework grade. Return it Monday morning for a 100%, Tuesday for a 75%, Wednesday for a 50%, and Thursday for a 25%.

Weekly Newsletter

Each Thursday evening or Friday afternoon, a newsletter with important reminders about the upcoming week will be e-mailed directly to parents. You can find the most current news about middle school here each week.

Teacher Contact Information

You may need to get in touch with a specific middle school teacher throughout the week. We can be reached at school by telephone until 2:30 each day. In order to faithfully serve in this ministry as well as in our homes we have the following availability outside of school.

Best Way to Contact Me:

Mr. Connatser: spencerconnatser@gmail.com until 2:30 p.m. Monday through Friday.

Mrs. Deal: bethcorbin@hotmail.com until 2:30 p.m. Monday through Friday.

Mrs. Mackey: joyjoy06@hotmail.com until 2:30 p.m. Monday through Friday.

Mrs. Tosspon: missytosspon@gmail.com until 2:30 p.m. Monday through Friday.

Mr. Schneberger: sschne61@aol.com until 2:30 p.m. Monday through Friday

School Website-www.familychristianschool.org

The following items can be found on the school website for your convenience.

- Study Hour Forms
- Middle School Supply List
- Permission Slips
- Family Activities

- Calendar of events

Middle School Schedule

8:00-9:05	9:05-10:05	10:05-10:35	10:35-11:00	11:00-12:00	12:00-1:00
5th-English Mackey	5th-History Connatser	5/6 Bible Deal/Tosspon	BREAK	5th-Science Deal	5th-Math Tosspon
6th-History Connatser	6th-English Mackey			6th-Math Tosspon	6th-Science Deal
7th-Math Tosspon	7th-Science Deal	7/8 Bible Connatser/Mackey	BREAK	7th-Civics Mackey	7th-English Connatser
8th-Science Deal	8th-Math Tosspon			8th-History Schneberger	8th-English Mackey

Test Schedule Reminder.

The middle school teachers communicate as a team when planning due dates for projects and tests. Students in 5th and 6th grade will have no more than one academic test per day. Students in 7th grade will begin the year with only one academic test per school day. 7th grade students may have no more than two academic tests per school day. Students in 8th grade may have two academic tests per school day for the entire school year. The weekly spelling test does not count towards the two academic tests.

Homework Policy

Homework is assigned daily on academic days. Homework assigned on Monday is due on Tuesday. Homework assigned on Tuesday is due Thursday. Homework assigned on Thursday is due the following Monday. Rarely, assignments may be due on a Wednesday or Friday. Projects with intermediate due dates are assigned with specific due dates.

*Algebra 1A operates as a high school class. Please see the syllabus regarding homework policy.

Effective this school year, all paper headings must be completed in cursive. For students unfamiliar with cursive writing, we will give information regarding resources that aid in the successful mastery of the new concept to be practiced at home.

Make-Up Work Policy

Students have the same number of days to make up missed school work as the number of days absent.

If a student is absent on the day of a test, they should be prepared to take the test on the day they return to school which may be a Wednesday or Friday.

Middle School Rewards

Each teacher will reward students for positive behavior that is displayed in their classroom based on a system that fits the students in that room.

Recurring Due Dates

Monthly Bible Verses and **Family Activities** are due once a month.

Bookadventure-5th-8th grade students are responsible for reading and reporting on 2 novels outside of the classroom novels each nine weeks. A list of those due dates is on the school calendar. Revised Bookadventure guidelines can be found on the school website.

Study Hour Forms-Due on the 7th of each month.

* HW Grade-5/6

* Quiz Grade-7/8

Progress Report and Report Card Signatures-Due on the Monday following distribution.

* HW Grade- 5/6

* Quiz Grade -7/8

Study Hours

Students in grades 4-8 are required to submit a Study Hour form for each month showing a minimum of 4 hours of instruction/study done at home. Hours spent completing homework, reviewing for a test, reviewing class notes, or reading for school are acceptable. Study Hour forms are available on the school website.

http://familychristianschool.org/wp-content/uploads/2016/06/StudyHoursSinglePage.pdf

Graduation

The speaker for 8th grade graduation will be selected based upon length of years in the FCS Middle School program and/or G.P.A.

Technology

Technology days will be announced ahead of time when certain electronics are to be used in the classroom. Otherwise, it is not necessary to bring cell phones, iPads, laptops, Kindles, and any other form of technology to school. Should a student bring such an item, they should voluntarily place their electronics in the appropriate bin of their homeroom class at the start of each day. These items are not permitted in lockers, backpacks, or on their person during the day. Teachers are not responsible for lost and/or damaged items. Watches with Wifi capabilities must should also be turned in at the beginning of the day with cell phones.

Arrival

For your child's safety and the safety of others, as well as for your convenience, drop off your child in the car loop. Please do not use any other point to drop off your child including the teacher parking lot, or on the side of the side of the chapel. A patrol(s) and teacher will be there to greet you. Do not drop off your child before 7:45 on Monday, Tuesday and Thursday. Early care is available on Wednesday and Friday starting at 8:00 am.

Attendance

Students begin their day promptly at 8:00 a.m. on Monday, Tuesday, and Thursday. On Wednesday and Friday, students should be in their seats at 10:00 a.m. On Chapel is on Friday and begins at 10:05 a.m.

Tardy Policy

*Please see the Student/Parent Handbook for complete details about tardies.

TARDY: A student is marked tardy if they are not in their seats at the time explained under "Attendance".

If a student arrives after 8:30 am on Monday, Tuesday, or Thursday or after 10:30 am on Wednesday, or after 10:00 am on Friday **please sign in your student at the office** on the sign in sheet provided. This will help us keep better records and is for better security as well.

Absences

ARRANGED ABSENCES If you are planning on an early dismissal or vacation during school, please send a note as soon as possible. We request a week's advance notice to get homework ready for any vacation

Dismissal

Dismissal time for middle school is 1:10 p.m. Middle school students will stop class at 1:00 p.m. but still need to pack up and organize their backpacks, make sure all of

their assignments are written down correctly, and it gives a chance for some socialization before leaving for the day. Please send a note at the beginning of the day if your child must be ready for dismissal prior to 1:10.

GOING HOME WITH A FRIEND: You must send a signed note in with your child if they are going home with someone other than a person on the emergency pick-up list. Send the note in with your child to give to the homeroom teacher upon arrival. If a note is not sent, we will not be able to send your child home with anyone else.

MEDICAL APPOINTMENTS: If you need to schedule appointments during school time, please send a note to the homeroom teacher. Your student will be able to contact a teacher or classmate to get the day's assignment that was missed.

Dress Code

In order to help with back-to-school shopping and hair cuts, a summary of the FCS dress code for grades K4-8th is as follows:

- Students may continue to wear any brand of solid navy blue, red, or white polo shirts. FCS embroidered polo shirts may also be worn. FCS t-shirts may be worn on Wednesdays and Fridays.

- **Each student is asked to purchase at lease 1 FCS embroidered polo shirt (navy blue or red) for special events and dressy field trips.**

- Tan or navy blue uniform shorts may be worn everyday. **Shorts and skirts/skorts must be at least the length of the longest fingertip when arms are at the sides. No tight form fitting clothes allowed.**

- Girls may wear shorts, jumpers, skirts, and skorts. **Shorts must be worn under jumpers and skirts.**

- Shirts, sweatshirts and jackets may not have any print or picture on them, except for small brand logos over the chest pocket area.

Cold Weather:

- Students may wear navy blue, red or white long sleeved turtlenecks **under** their polo shirts (not just a turtleneck alone).

- **Solid navy blue, red or white jackets or FCS jackets or sweatshirts may be worn over FCS uniform polo shirts or t-shirts.**

Hair Dress Code:

- **Boys are asked to keep their hair in a traditional cut, above the collar, above the eyebrows, and no longer than mid-ear.**
- **Girls are asked to keep their hair in modest styles.**
- **Boys and girls are to keep their hair in their natural color.**

Foot Wear:

- Students must wear closed toe shoes, with backs, tennis shoes are preferred.
- No heelie shoes or flip flops due to safety concerns.

AGREEMENT INSTRUCTIONS

Upon the completed reading of this handbook and following any questions you may have, please respond to the email that was sent from the FCS middle school email, fcsmiddle@gmail.com, with a note confirming you have read and agree to the policies. This e-mail will be counted as your agreement to ALL Middle School and FCS policies noted herein.